

# Idaho Arts Charter School Board Meeting Minutes

1220 5<sup>th</sup> Street North, Nampa, Idaho 83686  
208-463-4324  
www.idahoartscharter.org

Regular Board Meeting  
08/13/2018

## Board Members Attendance

<u>Name</u>	<u>Position</u>	<u>Attendance Status</u>
Kaylene McDonald	President	Present
Joel Taylor	Vice-President	Present
Jodi Daugherty	Treasurer	Not Present
Chad Majors	Secretary	Present
Heather Neubauer	Board Member	Present
Matt Mesropian	Board Member	Present
Tina Aaron	Board Member	Present

## Agenda: As Published

### 1. CALL TO ORDER

- a. President Kaylene McDonald called the meeting to order at **6:34** pm and started the meeting with the Pledge of Allegiance.

### 2. ACTION ITEMS

- a. Approve Agenda- voted on and approved
- b. Approve Minutes from June, 13, 2018 meeting-voted on and approved
- c. Audit Report - Completed again by Quest CPAs. Noted that out financials have tightened up very nicely and that the records are very clean and easy to work with. Internal controls on the report checked out well and there were no findings. Noted that the internal procedures and core policies are very on point and have not dropped off at all even with the growth of the school. We finished the year on a positive financial growth due to budget control and increase in state spending. This gives us a 2.2 month operating reserve. Above the 1.5 month required reserve. Our nutrition services run very well. We are able to continue running the nutrition fund without having to go into the red on the program. Overall, it was reported that we had very well fund performance and very positive performance. A full version of the Audited Financial Statements for YE June 302018 can be viewed on the website.
- d. Budget / Financial - Marc Carigan-Absent and Tabled until Sept 18 Meeting
- e. HVAC Update / Electrical -
  - i. Option #1 – Electric Heat Strips
    - A. Furnish and install (20) electric heat strips into existing air handlers. Electrical upgrade by other. Electrical requirements:

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208-230v/ 1 phase.

- B. Includes startup by certified technician.
- C. Includes coordination required by HVAC installation.
- D. Includes HVAC Engineering. Electrical engineering by other.
- E. Includes a 1 year parts and labor warranty.

F. Exclusions:

Line and low voltage electrical including conduit and junction boxes.

Plumbing, hydronic piping

Painting and Patching

Structural including bracing described on Structural pages.

Roofing

Architectural Caulking

Anything not specifically listed above.

Price contingent upon legal review.

Coordination items:

All electrical upgrades will need to be provided and coordinated with your electrical contractor.

OUR BUDGET FOR THE ABOVE INCLUDING TAX & PERMIT \$ 16,000.00

Service Experts appreciates the opportunity to work with you on this project. If you have any questions or concern please feel free to call.

Respectfully,

Jason Chandler

Service Experts

[tmlservice.com](http://tmlservice.com)

ii. Option #2 – Electric Heat Strips and Heat Pumps

G. Furnish and install (20) electric heat strips into existing air handlers. Electrical upgrade by other. Electrical requirements:

208-230v/ 1 phase.

H. Furnish and install (20) Heat Pumps. Electrical requirements: 208-230v/ 1 phase.

I. Furnish and install air handlers, coils and expansion valves.

J. Furnish and install (20) refrigerant lines.

K. Includes (20) 7 day programmable heat pump thermostats.

L. Reconnect existing condensate lines.

M. Includes startup by certified technician.

N. Includes coordination required by HVAC installation.

O. Includes HVAC Engineering. Electrical Engineering by other.

P. Includes a 1 year parts and labor warranty.

Q. Exclusions:

Line and low voltage electrical including conduit and junction boxes.

Plumbing, hydronic piping

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Painting and Patching  
Structural including bracing described on  
Structural pages.  
Roofing

Architectural Caulking  
Ceiling grid repair and ceiling tile replacement  
Anything not specifically listed above.  
Price contingent upon legal review.

Coordination items:  
All electrical upgrades will need to be provided and coordinated with your  
electrical contractor.

OUR BUDGET FOR THE ABOVE INCLUDING TAX & PERMIT \$  
248,000.00

- iii. Option #3 – VRV Heat Recovery System
- R. Furnish and install (20) ducted fan coils. Electrical requirements: 208-230v/ 1 phase.
  - S. Furnish and install (10) outdoor heat recovery units. Electrical requirements: 208-230v/ 3 phase.
  - T. Furnish and install (4) branch selector boxes. Electrical requirements: 208-230v/ 1 phase.
  - U. Furnish and install refrigerant lines per installation requirements.
  - V. Includes (20) 7 day programmable heat pump thermostats.
  - W. Reconnect existing condensate lines.
  - X. Includes startup by certified technician.
  - Y. Includes coordination required by HVAC installation.
  - Z. Includes HVAC Engineering. Electrical Engineering by other.
  - AA. Includes a 1 year parts and labor warranty.
  - BB. Exclusions:
    - Line and low voltage electrical including conduit and junction boxes.
    - Plumbing, hydronic piping
    - Painting and Patching
    - Structural including bracing described on Structural pages.
    - Roofing

Architectural Caulking  
Ceiling grid repair and ceiling tile replacement  
Anything not specifically listed above.  
Price contingent upon legal review.

Coordination items:  
All electrical upgrades will need to be provided and coordinated with your  
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OUR BUDGET FOR THE ABOVE INCLUDING TAX & PERMIT \$  
397,000.00

- f. Policy Review
    - i. Emergency addition to action item on the agenda #473 – Group Health Insurance for Non-Certificated Employees-
    - ii. Motion to remove this policy- Voted and passed.
- 3. INFORMATION/REPORTS**
- a. Teacher and/or Student Presentations/Showcase- None
  - b. Directors Report – Jackie Collins- See HVAC notes and Action Items
    - i. Security System is nearly fully installed.
    - ii. Issue of filtration for the primary campus irrigation system. It is due to the entire system flushing back to our pipes as the rest of the system is not being used.
    - iii. Jackie is presenting at the Nampa School District tomorrow night 08/14/18 to do a presentation on our school.
  - c. Principals Report – Marie McGrath - Not Present and she was attending registration
- *5-12 building (secondary): Marie McGrath*
  - Registration Aug 13 and 14th
  - August 21st information night for 5th grade parents from 5-6
- d. Elementary Report – Kendal Fleshman -
- *K-4 building (primary)Kendal Fleshman:*
  - Completed 2 Steam camps in June and last week of July giving over 260
  - August 21st Open house night K-4 from 2-6pm
  - Adjustment in primary schedule due to busing
- 
- *IACS K-12 Ramping up for Inservice*
  - *New teacher boot camp Aug 13 and 14th*
  - Teachers back to work on Aug 16th
- 4. PATRON INPUT**
- a. **No Patrons to provide Input**
- 5. ACTION ITEMS**
- a. ISBA Training-
    - i. Attended Training for Board Rules and Responsibilities.
    - ii. learned that we can get policies and updates at no cost with extra formal training from the group
  - b. Contracts to sign - for the following employees  
Samantha Barnes - 4th grade teacher  
Jessica Pritiken - Elementary Math Lab  
Melissa Vidrio - Elementary K-8

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## 6. INFORMATION

- a. Board Member input for Future Agenda Items - none
- b. Next Meeting September 10, 2018 at 6:30 PM at secondary campus

**Motion Approved -**

## 7. EXECUTIVE SESSION 74-206 (1)(b)

I.C. 74-206(1)(b) *To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent;*

This session is closed to the public. Session called as per Idaho state code: **74-206.**

- a. **Did not go into Executive Session**

## 8. ADJOURNMENT

- a. Meeting closed at 7:31pm

## Idaho Arts Charter School Mission and Purpose

Arts Charter School's mission is to develop students with the academic achievements, skills, and attitudes necessary to succeed in elementary, middle and secondary school, and to be offered a post-secondary education and satisfying employment. Additionally, the school seeks to inspire students and develop artistic talents, attitudes and skills in students, promoting lifelong avocation in arts areas. The school seeks to develop an educated citizenry for the 21st century through academic programs, centered around a diverse arts curriculum, using focused investigations.

Instruction will be well grounded in Idaho Standards including the basics of reading, writing, mathematics, science, and social studies, and will develop the habits of lifelong learning, curiosity, clear oral and written communication, creative thinking, effective use of technology as a tool, adaptability to new situations and new information, and problem-solving skills.

Students will gain these skills and abilities through a curriculum based heavily in music, drama, visual arts and dance. Students will develop personal habits and attitudes that lead to accepting responsibility for personal decisions and actions; academic honesty and the ability to face challenges with courage and integrity; a healthy lifestyle; empathy and courtesy for others; respect for differences among people and cultures; self-confidence and willingness to risk setbacks in order to learn; and the ability to work cooperatively with others.